

**Youth Director**  
**Position Description/Responsibilities**

**Little Falls Presbyterian Church**  
**Arlington, Virginia - PCUSA**

**Reporting:**

**Reports directly to the Pastor, Head-of-Staff**

**Time:**

**Part-time (20-24 hours per week)**

**Weekly hours are flexible other than Sunday Worship/Children's Church, weekly youth programs and youth summer Mission Trip dates.**

**Relationships:**

**The Youth Director relates to:**

- **The Pastor and Staff**
- **The Session**
- **The Little Falls Congregation**
- **Adult Youth Advisors**

**Objectives:**

**To lead youth into a deeper relationship with Jesus Christ and guide youth into becoming fully devoted followers of our Lord Jesus Christ.**

**To work with the Pastor, Family Ministry Team, and the Youth Ministry Teams to develop an overall Christian education ministry to and for youth in the congregation and community and build spiritual relationships with children, youth and adults.**

**Responsibilities:**

**Oversee a comprehensive ministry to Youth, Children and College Age young adults of the church.**

**Youth**

- **Lead the youth of the congregation into a relationship with Jesus Christ as their Lord and Savior.**
- **Develop and lead a weekly Sunday evening program for Jr. High youth and Sr. High youth.**



- **Develop an overall program for Jr. and Sr. High youth including activities, events, retreats, bible studies, small groups and mission endeavors.**
- **Recruit and train adult advisors and student leaders to assist in youth fellowship programs.**
- **Be an advocate for youth involvement within the life of our church.**
- **Raise up volunteers for youth ministry through invitation, screening, training, deploying, and encouraging.**
- **Organize and oversee an annual Youth Sunday worship service.**
- **Be engaged in community youth programs**
- **Provide, in consultation with the pastor, pastoral care to youth and families, with particular attention on developing of their spiritual gifts and their personal relationship to Jesus Christ.**
- **Lead an annual Jr. High and Sr. High youth mission trip with primary emphasis on relating to persons of other social economic and/or cultural backgrounds.**
- **In consultation with the Pastor and Director of Worship and Music, assist in the recruitment of youth to share their gifts in the church's worship and music ministries.**

### **Children**

- **Serve as the PRIMARY Children's Church Sunday School Teacher to build relationships with the children of the church and develop their relationship to Jesus Christ.**
- **Assist in the development of the Children's Church Curriculum under the direction and in consultation with the Director of Worship.**
- **Assist, when applicable, in worship services as scheduled by the pastor and Director of Worship which may include Kid's Time/Children's messages, prayer and other aspects of worship leadership. (Preaching opportunities may be available based on skill level in consultation with the pastor.)**
- **Lead and Assist with the Vacation Bible Camp program using, among other things, curriculum, written material, videos, workshops and games.**



- **Lead and participate in building and growing the congregation's children's ministry.**
- **Develop and lead other activities for children.**

**College Age**

- **Develop a ministry to college age adults including regular contact, College Care Packages, a congregation Program of Communication and Care, and activities during college semester breaks.**

**Evaluation:**

**An evaluation/review will be conducted annually or semi-annually by the Pastor and Administration Committee of the Session. Compensation will be reviewed annually.**

**Signatures:**

Youth Director: \_\_\_\_\_ Date: \_\_\_\_\_

Pastor: \_\_\_\_\_ Date: \_\_\_\_\_

Administration Chair: \_\_\_\_\_ Date: \_\_\_\_\_

**REV:  
6/2023**

